

No.17014/01/2017-Trg(RTI)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel and Training  
[Training Division (IST/IIPA)]

Block-4, Old JNU Campus  
New Mehrauli Road, New Delhi-67  
Dated: September 21, 2017.

To,

Shri Rahul Chaurasia,  
12/58, Indira Nagar, Bada Chauraha,  
Jhinhak Kanpur Dehat, UP-209302.

Sub: Information under RTI Act 2005.

Sir,

I am directed to refer to your RTI appeal received vide DOPT's registration No. DOP&T/A/2017/ 60522 dated 17.08.2017 in connection with RTI application received vide DOPT's registration No. DOP&T/R/2017/52965 dated 05.07.2017 on the subject mentioned above and to say that the undersigned has already provided information vide this Department's letter dated 19<sup>th</sup> July, 2017(copy enclosed).

2. However, A copy of your application is being sent to CPIO, ISTM Section, Training Division, DoPT for providing further information in this regard, if any, directly to you under intimation to this Division.



(Biswajit Banerjee)

Under Secretary to the Government of India & CPIO

Tele: 011-26194267

9811437283

Copy to:

1. Shri Syed Imran Ahmed, CPIO &US, ISTM Section, Training Division, DoPT, Old JNU Campus, New Delhi for sending the reply directly to the applicant under intimation to this Division.
- ✓ 2. Shri K. Govindarajulu, Joint Director, ISTM, DoPT Old JNU Campus, New Delhi for sending the reply directly to the applicant under intimation to this Division.
3. SO (RTI) Cell, DoPT, North Block, New Delhi.



Informed US(BK) to transfer  
online. NOT transferred RTI 11.10.17  
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DO (CPIO)

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**RTI REQUEST DETAILS (आरटीआई अनुरोध विवरण)**

**Registration Number (पंजीकरण संख्या) :** DOP&T/R/2017/52965  
**Date of Receipt (प्राप्ति की तारीख) :** 05/07/2017  
**Type of Receipt (रसीद का प्रकार) :** Online Receipt  
**Language of Request (अनुरोध की भाषा) :** English  
**Name (नाम) :** Rahul Chaurasia  
**Gender (लिंग) :** Male  
**Address (पता) :** 12/58, Indira Nagar, Bada Chauraha, Jhijnhak Kanpur Dehat, Pin:209302  
**State (राज्य) :** Uttar Pradesh  
**Country (देश) :** India  
**Phone Number (फोन नंबर) :** Details not provided  
**Mobile Number (मोबाईल नंबर) :** +91-7060988777  
**Email-ID (ईमेल-आईडी) :** carahulrc@gmail.com  
**Status (स्थिति)(Rural/Urban) :** Rural  
**Education Status :**  
**Is Requester Below Poverty Line ? (क्या आवेदक गरीबी रेखा से नीचे का है?) :** No  
**Citizenship Status (नागरिकता) :** Indian  
**Amount Paid (राशि का भुगतान) :** 10 ) (original recipient)  
**Mode of Payment (भुगतान का प्रकार) :** Payment Gateway  
**Request Pertains to (अनुरोध निम्नलिखित संबंधित है) :** Biswajit Banerjee US (Trg)

Dear Sir,

**Information Sought (जानकारी मांगी):**

Please clarify that, whether OM dated:21.01.2016 issued for Assistant Section officers regarding -Admissibility of Travelling Allowance (TA) and other expenditure incurred while on training by the Government Servants on probation, is applicable to Group-A officer joined at the post of Assistant Director-Cost as a probationer in a participating office of Chief Adviser(Cost), Department of Expenditure, Ministry of Finance in Lucknow and further directed to attend the induction training program at ISTM, New Delhi.

Please clarify that whether TA/DA as per normal rules will be reimbursed for such training or not.

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(125)

## ACTION HISTORY OF RTI REQUEST No.DOP&amp;T/R/2017/52965

**Applicant Name** Rahul Chaurasia**Text of Application**

Dear Sir, Please clarify that, whether OM dated:21.01.2016 issued for Assistant Section officers regarding -Admissibility of Travelling Allowance (TA) and other expenditure incurred while on training by the Government Servants on probation, is applicable to Group-A officer joined at the post of Assistant Director-Cost as a probationer in a participating office of Chief Adviser(Cost), Department of Expenditure, Ministry of Finance in Lucknow and further directed to attend the induction training program at ISTM, New Delhi. Please clarify that whether TA/DA as per normal rules will be reimbursed for such training or not.

**Reply of Application**

SN.	Action Taken	Date of Action	Action Taken By	Remarks
1	RTI REQUEST RECEIVED	05/07/2017	Nodal Officer	
2	REQUEST FORWARDED TO CPIO	07/07/2017	Nodal Officer	Forwarded to CPIO(s) : (1) Biswajit Banerjee US (Trg)

[Print](#)

SR  
10/7  
ASO (Jr)

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No.T-25014/1/2016-TRG (ISTM Section)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
(Training Division)

Old JNU Campus, Block IV,  
New Mehrauli Road, New Delhi - 110 067  
Dated: 21<sup>st</sup> January, 2016

OFFICE MEMORANDUM

**Subject: Admissibility of Travelling Allowance (TA) and other expenditure incurred while on training by the Government Servants on probation.**

Institute of Secretariat Training and Management (ISTM) is conducting Foundation Training Course of newly recruited Assistant Section Officers (DR) and Stenographers (DR). ISTM has received number of references from various Ministries and Departments, requesting for clarification, whether the expenditure incurred by trainee Assistants, now re-designated as Assistant Section Officers, for their boarding, lodging etc. while undergoing Foundation Training, under the aegis of ISTM can be reimbursed to them. Representations have also been received from Assistant Section Officers, through their administrative Ministries in this regard.

2. The matter has been examined in consultation with the IFD(MHA) with reference to the Supplementary Rules 164 and instructions issued by the Government from time to time under the aforesaid Rules, which govern claims of Travelling Allowances while on training by probationers. The rule position is clarified asunder:-

- (i) No Travelling Allowance may be allowed for the onward journey for joining the training institute;
- (ii) No Travelling Allowance may be allowed to the probationers while they are taken for outstation for training activity;
- (iii) Probationers have to pay boarding/lodging/transport charges, if any, from their pocket.
- (iv) No daily allowance may be admissible.
- (v) One side TA may be allowed to the participants while reporting for duty in the allocated Ministry/Department on completion of the Training Programme from an outstation Institute, which are located at Hyderabad, Kolkata, Chandigarh, Shimla and Jaipur, where such training is being conducted by ISTM at present, or any other State Training Institute, which may be identified later, outside NCR.

3. All Ministries/Departments of Government of India are, therefore, advised to decide the claims made by Assistant Section Offices in respect of reimbursement of expenditure by them for boarding/lodging and other transport charges during the period of their Foundation Training conducted by ISTM, in accordance with the provisions contained at para (2) of this O.M. In case, any reimbursement has already been made, the same may be recovered immediately.

4. This issues with the concurrence with the IFD(MHA), vide their Dy. No. 299/Fin.11/15, dated 31.12.2015.

(O.P. Chawla)  
Under Secretary to the Government of India  
Tel: 011-2616 6856

To

- (1) All Ministries/Departments of the Government of India.
- (2) NIC, Training Division - with the request to upload O.M. on the website of this Department

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Copy to:

1. Director, ISTM, Institute of Secretariat Training and Management, JNU (Old) Campus, New Delhi w.r.t. their F.No. A-33019/09/2015-ISTM.
2. Ministry of Home Affairs (Shri Kumar Manoj Kashyap, Under Secretary), North Block, New Delhi
3. Department of Expenditure (Shri A. Bhattachaiya, Under Secretary), North Block, New Delhi
4. Department of Personnel & Training (Ms. Manjula Juneja, Under Secretary), North Block, New Delhi w.r.t. their letter No. G-14019/1/15-Cash.I dated 05.11.2015 addressed to ISTM.
5. Ministry of Home Affairs (Shri Anil Kumar Madan, Section Officer), North Block, New Delhi w.r.t. their letter No.G.26021/03/2015-Cash.I, dated 06.11.2015 addressed to ISTM
6. Department of Revenue (Shri V. Sreekumar, Under Secretary), North Block, New Delhi w.r.t. their O.M. No. A-50050/13/2015-Ad.LB dated 18.11.2015 and 31.12.2015 addressed to ISTM.

(O.P. Chawla)

Under Secretary to the Government of India

Tel: 011-2616 6856

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## RTI Request &amp; Upload Management Information System (RTI-MIS)

HOME SEARCH ASSESSMENT UTILITY DMC FAA LETTERS REPORTS USER MANUAL LOGOUT

## ASSESSMENT OF RTI REQUESTING PERSON

Public Authority: Department of Personnel &amp; Training

Role : CPIO

User : Biswajit Banerjee US (Trg)

Home &gt; Search &gt; Assessment &gt; RTI REQUESTING PERSON

Registration Number (पंजीकरण संख्या) : DOP&T/R/2017/52965 | [View Request Details](#)

Type of Receipt (रसीद का प्रकार) : Online Receipt

Date of Receipt (प्राप्ति की तारीख) : 05/07/2017

Language of Request (अनुरोध की भाषा) : English

Name (नाम) : Rahul Chaurasia

Gender (लिंग) : Male

Address (पता) : 12/58, Indira Nagar, Bada Chauraha, Jhinhak Kanpur Dehat, Pin:209302

Phone Number (फोन नंबर) : Details not provided

Mobile Number (मोबाईल नंबर) : +91-7060988777

Email-ID (ईमेल-आईडी) : carahulrc@gmail.com

Country (देश) : India

State (राज्य) : Uttar Pradesh

Status (स्थिति) : Rural

Educational Status (शैक्षणिक स्थिति) :

Citizenship Status (नागरिकता) : Indian

Is Requester Below Poverty Line ? (क्या आवेदक गरीबी रेखा से नीचे का है?) : No

Amount Paid (राशि का भुगतान) (₹) : 10

Does it concern the life or Liberty of a Person? (क्या यह किसी व्यक्ति के जीवन अथवा स्वतंत्रता से संबंधित है?) : No(Normal)

Request Pertains to (अनुरोध निम्नलिखित संबंधित है) : Biswajit Banerjee US (Trg)

Text of RTI Application (सूचना का अधिकार आवेदन का पाठ) :

Dear Sir,

Please clarify that, whether OM dated:21.01.2016 issued for Assistant Section officers regarding -Admissibility of Travelling Allowance (TA) and other expenditure incurred while on training by the Government Servants on probation, is applicable to Group-A officer joined at the post of Assistant Director-Cost as a probationer in a participating office of Chief Adviser(Cost), Department of Expenditure, Ministry of Finance in Lucknow and further directed to attend the induction training program at ISTM, New Delhi.

Please Select the Category of Request

-- PLEASE SELECT CATEGORY --

(अनुरोध की श्रेणी का चयन करें) :

\*Decision (फैसला) :

Search and select request category

Submit

Edit