



सं / REGN NO: INSTM/R/2015/60016

भारत सरकार / GOVERNMENT OF INDIA

सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान

INSTITUTE OF SECRETARIAT TRAINING & MANAGEMENT

(आईएसओ 9001:2008 संस्था / AN ISO 9001:2008 INSTITUTION)

कार्मिक एवं प्रशिक्षण विभाग / DEPARTMENT OF PERSONNEL & TRAINING

प्रशासनिक ब्लॉक, ज.ने.वि. परिसर (पुराना) / ADMINISTRATIVE BLOCK, JNU CAMPUS (OLD),

ओलोफ पाल्मे मार्ग, नई दिल्ली - 110067 / OLOF PALME MARG, NEW DELHI - 110067

दूरभाष / TELEPHONE - 011-26105592; टेलीफैक्स / FAX - 011-26104183

दिनांक / Date: 06/11/ 2015

To

Sh. Dushyant Kumar Sharma,
Room No. 51-II,
D/o Revenue,
M/o Finance,
North Block,
New Delhi-110001

Subject : Information sought under RTI Act, 2005

Madam,

Please refer to your RTI application received on 3rd November 2015.

2. The response to your request is enclosed.

SI. No	Information Sought Under RTI	Response from ADR Cell
1.	Is there any rule by which TA/DA (Food & Hostel amount charged by ISTM) can be claimed by a newly trained Assistant (ADR) in ISTM.	There are no separate rules for Assistants being trained in ISTM. Rule applicable to all Government servants in the Central Secretariat will also apply to trainee Assistant.
2.	Where he can claim the account, in ISTM or in currently allotted Ministry	
3.	Please provide the rule by which reimbursement can be/ cannot be claimed. Please provide point-wise reply.	

3. In case you are not satisfied with the above response, you may prefer an appeal before the Appellate Authority i.e., Col. Ashwini Salaria, Additional Director, ISTM, R No. 112, Administrative Block, ISTM JNU Campus (Old), Olof Palme Marg, New Delhi, email ashwini.salaria@gov.in within 30 days of the receipt of this information.

Yours faithfully

एच. गोविंद

(H. Govind)

Deputy Director & CPIO
E.Mail: govind.h13@nic.in