



सं/ REGN NO: INSTM/R/2018/80006

भारत सरकार / GOVERNMENT OF INDIA

सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान

INSTITUTE OF SECRETARIAT TRAINING & MANAGEMENT

(आईएसओ9001:2015संस्था / AN ISO 9001:2015 INSTITUTION)

कार्मिक एवं प्रशिक्षण विभाग/ DEPARTMENT OF PERSONNEL & TRAINING

प्रशासनिक ब्लॉक, ज.ने.वि. परिसर(पुराना) / ADMINISTRATIVE BLOCK, JNU CAMPUS (OLD),

ओलोफ पाल्मे मार्ग, नई दिल्ली - 110067/ OLOF PALME MARG, NEW DELHI - 110067

दूरभाष / TELEPHONE - 011-26105592; टेलीफैक्स / FAX - 011-26104183

दिनांक / Date 22.05.2018

**Subject : Information sought under RTI Act, 2005**

Sir/Madam,

Please refer to your RTI application received on 23.04.2018.

2. The response to your request is given below:-

S. No.	Information sought under RTI Act, 2005	Response under RTI Act, 2005
1.	Please provide me the list of Institute/team/autonomous body with their contact number, address and email who are conducting information security/ technology / cyber security awareness workshop on request of private college / institute or govt organization free of cost.	ISTM has not conducted any such programmes.
2.	Please provide me the copy of rules/regulations/govt order which specify the boarding, lodging and traveling expenditure borne by requesting group/institute to awareness workshop team who are going to deliver the lecture.	
3.	Please provide me the procedure of request for awareness workshop	

3. In case you are not satisfied with the above response, you may prefer an appeal before the Appellate Authority i.e., Shri Vadali Rambabu, Joint Director, ISTM, Room No. 106, Administrative Block, ISTM JNU Campus (Old), Olof Palme Marg, New Delhi, email [ram.vadali@nic.in](mailto:ram.vadali@nic.in) within 30 days of the receipt of this information.

Yours faithfully,

(H. Govind)

Deputy Director & CPIO

Email: [govind.h13@nic.in](mailto:govind.h13@nic.in)