



सं / REGN NO: INSTM/R/2015/80006

भारत सरकार / GOVERNMENT OF INDIA

सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान

INSTITUTE OF SECRETARIAT TRAINING & MANAGEMENT

(आईएसओ 9001:2008 संस्था / AN ISO 9001:2008 INSTITUTION)

कार्मिक एवं प्रशिक्षण विभाग / DEPARTMENT OF PERSONNEL & TRAINING

प्रशासनिक ब्लॉक, ज.ने.वि. परिसर (पुराना) / ADMINISTRATIVE BLOCK, JNU CAMPUS (OLD),

ओलोफ पाल्मे मार्ग, नई दिल्ली - 110067 / OLOF PALME MARG, NEW DELHI - 110067

दूरभाष / TELEPHONE - 011-26105592; टेलीफैक्स / FAX - 011-26104183

दिनांक / Date: 8<sup>th</sup> Oct., 2015

To

Sh. Vodela Suresh Babu,  
H.No. 8-112, Sri Laxminarasimha Swamy Colony,  
Annojiguda (V), Ghatkesar (M),  
Ranga Reddy District - 500 088.

**Subject : Information sought under RTI Act, 2005**

Sir,

Please refer to your RTI application dated 17.9. 2015.

2. The response to your request is given below:

S.No.	Question	Reply
1	List of Houses photographs, vehicles, history, bio-data, profile, properties of all your office concern Honourable Ministers, higher rank officers, HODs and their family members.	Not applicable being ISTM is an attached office of Department of Personnel & Training
2	List of contractors full details related to your office	List attached (Annexure-I)
3	List of Science, Technology & Forensic Laboratories	Not applicable

3. In case you are not satisfied with the above response, you may prefer an appeal before the Appellate Authority i.e., Shri Satyajit Mishra, Joint Director, ISTM, R No. 106, Administrative Block, ISTM JNU Campus (Old), Olof Palme Marg, New Delhi, e.mail [satyajit.mishra@nic.in](mailto:satyajit.mishra@nic.in) within 30 days of the receipt of this information.

Yours faithfully

एच. गोविंद

(H. Govind)

Deputy Director & CPIO  
E.Mail: govind.h13@nic.in

सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान  
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Subject:- Calendar of AMCs/Out Sourcing contracts with various service providers awarded/due for award.

S.N.	Item Under AMC	Firm/Company
1.	AMC for Telephone Exchange in the Admn. Block	M/s Fair Deal Marketing Service, New Delhi
2.	AMC for ACs, water coolers in Hostel, Admn. block, S/Hall Block	M/s Anil Kumar's Contractor, New Delhi.
3.	AMC for Electrical works- Hostel Geysers/Blowers, Misc. electrical works in all Buildings of ISTM	M/s Anil Kumar's Contractor, New Delhi.
4.	Out Sourcing of Housekeeping works in the Hostel Block	M/s Sulabh International Social Services Organisation New Delhi.
5.	Out Sourcing of Housekeeping works in the Admn. Block/S.Halls	M/s Sulabh International Social Services Organisation New Delhi.
6.	Out Sourcing of Housekeeping works in the Library Building	M/s Sulabh International Social Services Organisation New Delhi.
7.	Outsourcing of Security Services in ISTM	M/s Black Cat Securitas & Allied Services, New Delhi
8.	Out Sourcing of DEOs-11, Plumber-1, Electrician-1, Net working engineer-1, MTS-2	M/s Anil Kumar
9.	Out Sourcing of DEOs-15, Waterman-1	M/s Shilpi Electricals & Hardware
10.	Outsourcing TEO	M/s Mincy Enterprises
11.	Out Sourcing of Photocopier works	M/s D.C. Solutions, New Delhi
12.	Outsourcing of Hospitality/ Catering Services	M/s IRCTC
13.	AMC for Digital Display Board-Seminar Hall Gate	M/s Unique Services
14.	Supplying of Bags for the Trainees	M/s Goel Innovations
15.	Procurement of Certificate covers Annual Reports, Printing of CSS- CTP manuals Annual Reports	M/s Tekno grafik
16.	Supply of Paper Cups for the drinking water in the S/Halls	M/s Tiwari Enterprises.