



सं / REGN NO: INSTM/R/2016/50005  
भारत सरकार / GOVERNMENT OF INDIA  
सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान  
INSTITUTE OF SECRETARIAT TRAINING & MANAGEMENT  
(आईएसओ 9001:2008 संस्था / AN ISO 9001:2008 INSTITUTION)  
कार्मिक एवं प्रशिक्षण विभाग / DEPARTMENT OF PERSONNEL & TRAINING  
प्रशासनिक ब्लॉक, ज.ने.वि. परिसर (पुराना) / ADMINISTRATIVE BLOCK, JNU CAMPUS (OLD),  
ओलोफ पाल्मे मार्ग, नई दिल्ली - 110067 / OLOF PALME MARG, NEW DELHI - 110067  
दूरभाष / TELEPHONE - 011-26105592; टेलीफैक्स / FAX - 011-26104183

दिनांक / Date: 26<sup>th</sup> May, 2016

To

Smt. Ratna Aich (Sardar)  
Block-IV  
Panchanantola Road (Near Godi Factory)  
Nonachansanpukur  
Barrackpore-700122

**Subject : Information sought under RTI Act, 2005**

Sir,

Please refer to your RTI application received on 28<sup>th</sup> April, 2016. The response to your request is given below;

S.No.	Question	Reply
1.	It is seen at note sheet page 22-23 of F. No. A-12026/01/2011-ISTM proposal was for appointment has been noted as 03-02-1995 and proposal was sent to Estt. Division of DoPT vide note dt 11-02-2013. Therefore, following documents may be provided. a) Details of order for temporary status. b) All note sheet pages. c) Note sheet pages 23 onwards of F.No. A-12026/02/2011	Applicant has requested photocopies of note and correspondence portion of various files. Therefore, applicant is requested to inspect all four files in original. Thereafter, photocopies as requested will be provided as per rule under RTI Act. Inspection may be done on any working days on prior intimation to Deputy Director(Admn.) ISTM Tel. 26102597.
2.	All note sheet pages from F. No. A-12026/01/2011-ISTM	
3.	All note sheet pages from F. No. A-20022/02/2010-ISTM	
4.	All note sheet pages from F. No. A-12026/09/2005-ISTM	
5.	The DoPT vide its OM dt. 26/02/2016 has granted GPF facility in respect of daily wager	ISTM has not issued any such order, however the matter is under process.

	regularized after 01/01/2004. Copy of the Order issued by the ISTM in view of the DoPT OM dt 26-02-2016	
--	---	--

2. In case you are not satisfied with the above response, you may prefer an appeal before the Appellate Authority i.e., Shri Satyajit Mishra, Joint Director, ISTM, R No. 106, Administrative Block, ISTM JNU Campus (Old), Olof Palme Marg, New Delhi, email [satyajit.mishra@nic.in](mailto:satyajit.mishra@nic.in) within 30 days of the receipt of this information.

Yours faithfully

प.च. गोविंद

(H. Govind)

Deputy Director & CPIO  
E.Mail: govind.h13@nic.in