



सं / REGN NO: INSTM/R/2016/50003

भारत सरकार / GOVERNMENT OF INDIA

सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान

INSTITUTE OF SECRETARIAT TRAINING & MANAGEMENT

(आईएसओ 9001:2008 संस्था / AN ISO 9001:2008 INSTITUTION)

कार्मिक एवं प्रशिक्षण विभाग / DEPARTMENT OF PERSONNEL & TRAINING

प्रशासनिक ब्लॉक, ज.ने.वि. परिसर (पुराना) / ADMINISTRATIVE BLOCK, JNU CAMPUS (OLD),

ओलोफ पाल्मे मार्ग, नई दिल्ली - 110067/ OLOF PALME MARG, NEW DELHI - 110067

दूरभाष / TELEPHONE - 011-26105592; टेलीफैक्स / FAX - 011-26104183

दिनांक / Date: 25th April, 2016

To

Shri. Raman Kumar
H.No.9371
Gali Malkhan Singh
Gaushala Road
Kishan Ganj
Delhi-110006

Subject : Information sought under RTI Act, 2005

Sir,

Please refer to your RTI application received on 31.03.2016.

2. The response to your request is enclosed below.

S.No.	Question	Reply
1.	Please provide the marks (duly showing the segregation subject wise/activity wise) obtained during the Assistant Section Officers during training of Assistants (DR) batch of 2013 conducted at MCRHRD Institute, Hyderabad during 24 th July 2015 to 18 th September 2015 in respect of me, i.e. Raman Kumar, ASO, Rank-5061	Information available with ISTM is enclosed at Appendix.

3. In case you are not satisfied with the above response, you may prefer an appeal before the Appellate Authority i.e., Shri Satyajit Mishra, Joint Director, ISTM, Room No. 106, Administrative Block, ISTM JNU Campus (Old), Olof Palme Marg, New Delhi, email satyajit.mishra@nic.in within 30 days of the receipt of this information.

Yours faithfully

एच. गोविंद

(H. Govind)
Deputy Director & CPIO
E.Mail: govind.h13@nic.in

APPENDIX

S.No.	Name of the Trainee	OT Code	Office Management Module	Rules Orientation Module	Total	Experiential Learning Module					Internal Assessment	Grand Total	Remarks
						Book Review	Where to Find What	Village Visit	NGO Attachment and Study Tour	Total			
42	Raman Kumar	A42	103	77	180	34	45	38	28	145	24	349	