



सं / REGN NO: INSTM/R/2015/80018

भारत सरकार / GOVERNMENT OF INDIA

सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान

INSTITUTE OF SECRETARIAT TRAINING & MANAGEMENT

(आईएसओ 9001:2008 संस्था / AN ISO 9001:2008 INSTITUTION)

कार्मिक एवं प्रशिक्षण विभाग / DEPARTMENT OF PERSONNEL & TRAINING

ओलोफ पाल्मे मार्ग, नई दिल्ली - 110067/ OLOF PALME MARG, NEW DELHI - 110067

दूरभाष / TELEPHONE - 011-26105592; टेलीफैक्स / FAX - 011-26104183

दिनांक / Date: 3rd January., 2016

To

Sh. *Vodela Suresh Babu*,
H.No. 8-112, *Sri Laxminarasimha Swamy* Colony,
Annojiguda (V), Ghatkesar (M),
Ranga Reddy District - 500 088

Subject : Information sought under RTI Act, 2005

Sir,

Please refer to your RTI application received on 3.12.2015.

2. The response to your request is given below:

S.No.	Question	Reply
i.	Statement of loans, interests & dues	NIL
ii.	Preventive vigilance steps for good governance in your office & your subordinate officers	Following steps have been taken; a. Vigilance Awareness Week has been conducted in ISTM. All Faculty & staff were sensitized about preventive vigilance. b. Oath has been administered to all the staff & faculty during the Vigilance Awareness Week. c. Circulars received from CVC on preventive vigilance was duly circulated in ISTM for prompt action.
iii.	Procedure to submit an RTI request through on line to Election Commission of India	ISTM not concerned

3. In case you are not satisfied with the above response, you may prefer an appeal before the Appellate Authority i.e., Col. Ashwini Salaria, Additional Director, ISTM, R No. 112, Administrative Block, ISTM JNU Campus (Old), Olof Palme Marg, New Delhi, email ashwini.salaria@gov.in within 30 days of the receipt of this information.

Yours faithfully

एच. गोविंद

(H. Govind)

Deputy Director & CPIO
E.Mail: govind.h13@nic.in