



फा.सं/ FILE No. INSTM/R/2017/00007

10905-906

भारत सरकार/ GOVERNMENT OF INDIA

सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान

INSTITUTE OF SECRETARIAT TRAINING & MANAGEMENT

(आईएसओ9001:2008संस्था / AN ISO 9001:2008 INSTITUTION)

कार्मिक एवं प्रशिक्षण विभाग/ DEPARTMENT OF PERSONNEL & TRAINING

प्रशासनिक ब्लॉक ज.ने.वि. परिसर ,(पुराना)/ ADMINISTRATIVE BLOCK, JNU CAMPUS (OLD),

ओलोफ़ पाल्मे मार्ग नई दिल्ली ,- 110067/ OLOF PALME MARG, NEW DELHI – 110067

दूरभाष/ TELEPHONE – 011-26175590; टेलीफैक्स/ FAX – 011-26104183

Dated 22.6.2017

To,

Shri Pradeep Kumar  
House No. 1569, Pana Mamurpur,  
Narela, New Delhi 110040

Subject: Information under RTI Act 2005

Sir,

I am to refer to your RTI Application addressed to Ministry of Personnel, Public Grievances and Pension. A copy of the RTI application was marked to this office on 23.5.2017 with the request to provide information in respect of Point No. 2 of your application under RTI Act 2005. The information is as under: -

“Institute of Secretariat Training and Management is cadre controlling authority in respect of Multi-Tasking Staff posted in this office. MTS is an entry level post and promotions from this post are considered by Department of Personnel and Training, being cadre controlling authority for promotion to the grade higher than MTS”.

2. If you are not satisfied with the reply, you may prefer an appeal within 30 days under Section 19 of the RTI Act to Colonel S.K.Sharma, First Appellate Authority and Additional Director, Room No. 112, ISTM, Old JNU Campus, Olof Palme Marg, New Delhi.

Yours faithfully,

(Rajesh K Agrawal)

Deputy Director and CPIO (Link)

Copy to : Under Secretary, AD(IV Cadre) Dept. of Personnel and Training, North Block, New Delhi w.r.t letter No. I-RTI/26/2016-Ad.IV(Cadre) dated 18<sup>th</sup> May, 2017.

(Rajesh K Agrawal)

Deputy Director and CPIO (Link)

