



सं / REGN NO: INSTM/R/2015/80016  
भारत सरकार / GOVERNMENT OF INDIA  
सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान  
INSTITUTE OF SECRETARIAT TRAINING & MANAGEMENT  
(आईएसओ 9001:2008 संस्था / AN ISO 9001:2008 INSTITUTION)  
कार्मिक एवं प्रशिक्षण विभाग / DEPARTMENT OF PERSONNEL & TRAINING  
प्रशासनिक ब्लॉक, ज.ने.वि. परिसर (पुराना) / ADMINISTRATIVE BLOCK, JNU CAMPUS (OLD),  
ओलोफ पाल्मे मार्ग, नई दिल्ली - 110067 / OLOF PALME MARG, NEW DELHI - 110067  
दूरभाष / TELEPHONE - 011-26105592; टेलीफैक्स / FAX - 011-26104183

दिनांक / Date: 24<sup>th</sup> November, 2015

To

Mr. Ravi  
C 18 near I.T.I. Gate, Mariam Nagar,  
Ghaziabad-201003

**Subject : Information sought under RTI Act, 2005**

Madam,

Please refer to your RTI application received on 9<sup>th</sup> November, 2015.

2. The response to your request is given below.

S. No.	Information Sought under RTI	Response
1.	Que. 1. Are Assistant (Direct Recruits from combined graduate language exam 2013) who had their training at Haryana institute of public administration gurgaon (HIPA GURGAON) and at Chandigarh and Shimla eligible for reimbursement of their compulsory hostel charges or other training expenditure, as the case may be Que. 3 Are compulsory hostel charges reimbursible for outstation training	The matter relating to reimbursement of the expenditure incurred by the probationer for undergoing training in ISTM is not covered extent rules of Ministry of Finance (Dept. of Expenditure)
2.	Que.2 is Gurgaon considered as In-station headquarter and out station headquarter for training purpose of central government employees whose main training institute is ISTM new Delhi	Yes. Gurgaon is within NCR and is considered as the headquarter station for the candidate who are undergoing training at HIPA, Gurgaon.

3. In case you are not satisfied with the above response, you may prefer an appeal before the Appellate Authority i.e., Col. Ashwini Salaria, Additional Director, ISTM, R No. 112, Administrative Block, ISTM JNU Campus (Old), Olof Palme Marg, New Delhi, email [ashwini.salaria@gov.in](mailto:ashwini.salaria@gov.in) within 30 days of the receipt of this information.

Yours faithfully

पञ्च गोविंद

(H. Govind)  
Deputy Director & CPIO  
E.Mail: govind.h13@nic.in