



फाइलसंख्या/ File No.: A-35021/1/2021-ISTM

भारत सरकार / GOVERNMENT OF INDIA

सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान

INSTITUTE OF SECRETARIAT TRAINING & MANAGEMENT

(एक आईएसओ 9001:2015 संस्था / AN ISO 9001:2015 INSTITUTION)

कार्मिक एवं प्रशिक्षण विभाग / DEPARTMENT OF PERSONNEL & TRAINING

कार्मिक लोक शिकायत और पेंशन मंत्रालय / MINISTRY OF PERSONNEL PUBLIC GRIEVANCES & PENSIONS

Date: 08<sup>th</sup> May, 2023

### OFFICE ORDER

In partial modification of ISTM's Office Order of even number dated 29.09.2022 and with the approval of competent authority the following arrangements of work have been decided with immediate effect and until further orders :-

- (i). Smt. Namita Malik, Joint Director (Estt.) [JD(NM)] is re-designated as Liaison Officer in respect of matter relating to SC, ST, PwD, EWS and Ex-Servicemen in ISTM.
  - (ii). Shri Naresh Bhardwaj, Joint Director [JD(NB)] is designated as Liaison Officer in respect of matter relating to OBC Category in ISTM.
2. For discharging their duties as Liason officer the assistance shall be provided to them by Establishment Section.

*Shefali Saraf*

(Shefali Saraf)

Under Secretary (Admin)

Tel No. 26737614

Copy to:

1. Officers Concerned.
2. All Officers (through e-office)
3. PPS to Director, ISTM
4. Personal File of officers concerned
5. Office Order Folder
6. Hindi Section for Hindi Version

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एक कदम स्वच्छता की ओर